



Discovery

Discovery Vision: Provide a quality summer experience for diverse youth to learn at an urban campus, challenging and supporting them to:

- Dream
- Explore
- Investigate

Guiding Principles

Programming for middle school youth (rising 6th – 8th graders) that:

- Provides exposure to VCU Culture with the goal of attracting diverse students to a pipeline of career and educational opportunities
- Integrates STEM with Health Sciences and the Arts (STEAM-H)
- Uses an investigative approach to real-world problems
- Every class does not need to include all aspects for STEAM-H, but STEM integration is encouraged and an effort will be made each week to offer a mix of STEAM-H topics
- Supports in-depth exploration and skill development
- Promotes healthy lifestyles and life-long physical activity opportunities
- Integrates youth from diverse backgrounds
- Offers opportunities for youth to develop strong relationships with positive adult role models
- Fosters collaborative activities and deeper levels of inquiry - “Beyond the SOLs”
- Develops partnerships within VCU and with community-based organizations that focus on K-12

Class Information

- One-week sessions offered from July 24 – August 18, 2017
- Classes can be
 - ½ day (3 hours) sessions in either the morning (9:00-12:00pm) or afternoon (12:30-3:30pm)
 - full-day (6.5 hours which includes ½ hour lunch)
- Classes may be offered more than once
- Class size is limited to 16 students, rising 6th-8th graders
- Discovery reserves the right to cancel class if minimum enrollment is not met

RFP Selection

- Explicit inclusion of one or more of the STEAM-H disciplines
- Explicit alignment to the Guiding Principles for Discovery
- Inclusion of real-world, hands-on activities that support the objectives of the class
- The availability of space and resources needed to offer the class



VIRGINIA COMMONWEALTH UNIVERSITY

Community Engagement | Mary and Frances Youth Center

Instructor Responsibilities

- A proposal for each class must be submitted online by February 22, 2017.
- Instructors will meet students at the MFYC and escort them to and from the class location. For full-day classes, instructors will supervise lunch in their classroom.
- All individuals interacting with youth must complete the Division of Community Engagement Youth Programs Volunteer Manual training which will be offered in spring 2017. Returning instructors still need to attend this training.

Supplies

- Limited funds are available for supplies. Please consider equipment and supplies that you may already have or that you can borrow.
- If you require supplies, a supply request form or a completed order form from your preferred supplier must be included with your RFP.
- At the end of your class, all unused supplies will be returned to be utilized in another class or the following summer.
- While every effort will be made to complete your supply order, we will contact you if we are unable to purchase items from your list.

Benefits of Offering a Class at No Cost:

- For each class provided in-kind, additional scholarships can be awarded to undeserved youth.
 - Service-Learning class
 - Community Service Leave (CSL for 12 month employees)
 - Community Engaged Service
 - Expertise for high quality pipeline programs
 - Unpaid student internships
- Opportunity to further align with *Quest* through themes III and IV.
- Help create sustainable engagement opportunities that connect the broader community with VCU.

From our scholarship recipients:

"I am so glad that a scholarship program was provided or my children would not have been able to experience this camp. Thank you!"

"I greatly appreciate the opportunity for him to go at no cost to us. Currently being a student myself, it is hard to get him involved, and he needs more activities like this. Wonderful program...I can't say thanks enough!"

Pay Structure

- For each ½ day class:
 - Instructor with a
 - Bachelors degree \$300
 - Masters degree \$350
 - Doctoral degree \$400
- For each full-day hour class:
 - Instructor with a
 - Bachelors degree \$650
 - Masters degree: \$750
 - Doctoral degree \$850
- Pay will be based on degree and/or equivalent experience in leading youth programs.
- If a course is co-taught, the instructors will split the pay.
- Qualified undergraduate students, supervised by faculty or staff, may provide classes as part of an internship or for pay.
 - Undergraduate instructor pay
 - ½ day class \$250
 - full-day class \$550