



VCU Mary and Frances Youth Center

Community Engagement

Internship Description: Camp Counselor Intern

Discovery, operating out of the Mary and Frances Youth Center (MFYC) on the VCU campus, is a summer enrichment program for middle school age youth that focuses on career exploration and in-depth experiences in the STEM, arts and health sciences fields. Our camp counselors play a vital role in introducing students to life on a college campus and ensuring they have the best experience possible exploring new careers. Counselors set the tone for the entire summer, so this internship is not to be taken lightly. The most successful candidates are those who are able to manage multiple priorities, serve as a positive role model and are passionate about working with youth from diverse backgrounds.

Position: Intern (four weeks)

Hours: 8:30am-5:30pm

Dates: July 29- August 16; required training sessions will be held week of June 17, 2019

Job Responsibilities:

- Assist in the direction, supervision, and organization of campers.
- Assist with short and long term programmatic goals and projects.
- Maintain high standards of health and safety in all activities for campers and staff.
- Participate in implementation of program activities and classes for campers:
 - Lead or assist with teambuilding, reflection and community building activities
 - Lead, co-lead sports activities during Healthy Lifestyles (swimming, soccer, basketball)
 - Assist with overall camp logistics (drop-off, pick-up, meals, class activities)
 - Assist instructors with classroom management and supervision (training provided)

Qualifications:

- At least 18 years of age with experience and desire to work with children; specifically summer and classroom settings.
- Ability to communicate effectively (written and verbal) with staff, parents and volunteers.
- Demonstrate high levels of endurance, positive attitude and leadership abilities.
- Enthusiasm, sense of humor, patience, self-motivator, responsible, and adaptability
- Demonstrated use of computer applications and social media platforms
 - Microsoft Office, Google Drive, Facebook, Instagram, Twitter
- Ability to work independently
- Physical Requirements of the Job:
 - Ability to lift up to 25 pounds and withstand daily exposure to sun and heat.
 - Willing to work in a camp setting; inside and outside.
 - Willingness to swim appropriately with the youth; no fear of the water.

To Apply:

Email your resume and cover letter that speaks towards your youth experience to discovery@vcu.edu by April 5, 2019. For more information, visit <http://mfyc.vcu.edu/summer-programs/> or call 804-827-3402.